**Useful Acronyms**

The government uses several acronyms. These are the ones that we will use daily. I will also include the link to the FEMA acronym book.

**Most often used acronyms:**

**FEMA:**  Federal Emergency Management Agency

**EC:** Exploratory Call

**PDMG:** Program Delivery Manager (Project Manager)

**TFL:** Task Force Leader (Manager of a group of PDMG’S)

**SI:** Site Inspector or Site Inspection

**SITFL:** Manager of a group of Site Inspectors

**PAGS:** Public Assistance Group Supervisor (Manages Group of TFL’s and their PDMG’s)

**405 or MIT:** Mitigation (Better, Stronger, longer / Appendix J from the PAPPG) – Just say YES 😉

**EHP:** Environmental Historical Preservation

**Applicant:**

**SAL:** State Applicant LiaisonRepresentative from the state declared

**POC:** Person of Contact (Subrecipient – (Applicant) This is the main person that

will be responsible for the FEMA Grant))

**\*\* This should be someone whom knows excel, is computer savvy and knows the PAPPG!!\*\***

**In Grants**

**DI** Damage Inventory

 List any and all damages caused by the declared disaster

NOTE: If you have any damages that you are uncertain about – go ahead and add it. Then ask your consultant.

**EEI** Essential Elements of Information

 Questions and Documents that make up the project

 **NOTE:** Your EEI questions and documentation must be completed. There will be a set of questions and the answers to these questions will populate the documentation required.

**SIR** Site Inspection Report

This is the official document that the Site inspectors formulate that includes the damage, description and dimensions. This document makes up the DDD.

**DDD** Damage Description and Dimensions

This is what the Site inspectors put together and what the Costing Resource Center estimates the project cost with.

**FAL** Force Account Labor

 The Applicant's own Employees

* Requirements (NOTE: Hours / Pay must match Project Cost)
	+ Timesheets / Timecards
	+ Paystubs

**FAE** Force Account Equipment

The Applicant's own Equipment

* Requirements (NOTE: Hours / Pay must match Project Cost)
	+ Timesheets / Timecards
		- Hours for Equipment have to match Hours of Employee using that piece of Equipment
	+ Paystubs / Timesheets / Equipment hours need to match